



Hours:

Our Trade Counter and Sales Lines are open from **7:30am until 5:00pm** Monday to Friday and from **8:00 to 3:00pm** Saturdays. We do not close for lunch.

Payment Types:

We welcome Cash, Cheque, Eftpos and Credit Card (Visa

& Mastercard) and with no surcharge. If you're in the trade you may find that a credit account makes it easier to make purchases.

Credit Accounts:

If you wish to apply for a credit account, return the FREEPOST card at the back of the book and we will post or e-mail you an application form by return. Processing applications normally takes around a week.

Placing an Order:

We try to make placing an order with us as easy as possible. As well as visiting our trade counter and showroom to collect products or browse. We accept orders by telephone, fax and e-mail.



If you've got a long list of materials, why not phone, fax or e-mail the order through we will call you back to confirm everything is in stock and a pick up time.

If what you are ordering is 'Made To Order', please refer to the right hand column on this page where the simple procedure is outlined.

On-Line Shop:

You can now also purchase our products on-line by visiting shop.bungalowandvilla.co.nz. (Note: There is no www. in the web address) Most of our product range are listed and there are various payment and delivery options making it convenient and flexible.



Deliveries:

It's not always convenient to collect materials, especially if they are large in size. Our delivery area includes most parts of Auckland. Please ask about our delivery charges. If what you

require is in stock and you call us by 3.00pm we will normally deliver the next day.

Stock Products:

We aim to have as many products in stock as possible, making it easier for you to plan your purchases: Mouldings, Interior Doors, Entrance Doors, French Doors, Turned Products, Fretwork, Brassware, Hardware and Classic Electrical Switches

Specials:

If you require something that we do not have in stock, we can most likely order it in, in a few days and at a competitive price.

Made to Order Products:

Made to Order products are a large part of our business - our reputation is based upon understanding your needs and delivering your order on time & complete.



Mouldings:

In addition to the large stocks of mouldings we carry, we can run special profiles at short notice (subject to product and tooling availability)



Joinery:

Whether it's traditional or contemporary timber joinery, we want to be your first choice joinery supplier.

Turnings:

All our wood turning is done in house. See page 24 for a guide to special turned products.

Gates & Fire Surrounds:

The standard styles are shown on pages 20 & 21. However we will be happy to make exactly what you require.

Pre-assembled Products:

Having Bungalow & Villa make and assemble modular products such as balustrades can help save time and money on site. We would welcome the opportunity to discuss your requirements.

Other Services:

In order to simplify things for you we can supply joinery glazed and primed - please ask for a quote.

Getting Started:

Once we have received your enquiry, we will respond with a quotation as soon as possible. Please note that the time taken to complete a quotation can depend upon the complexity of the job.

When you wish to proceed with the order, you will need to complete our Job Authorisation form and if you do not have a credit account, pay a 40% deposit.

Made to order Joinery products generally take around 4 weeks to complete - however please ensure you confirm the delivery time at the time of placing your order, especially if more specialist timber is being used.

Product and Specifications in the Guide

We have made every endeavour to ensure that the details and specifications in the Product Guide are correct at the time of printing. Sometimes specifications may change or new products may be launched. If you are in any doubt, please call us for the latest information.